

LICENSING SUB – COMMITTEE

21 May 2007

Report of the Head of Legal Services

Contact Officer: John Myall. Tel No: 01962 848443

Application: Premises Licence:

**Matterley Bowl and Surrounding Fields
Matterley Estate
Ovington
Winchester**

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Part A.**1. Application****Applicant:** Peveril John Bruce**Premises:** **Matterley Bowl and Surrounding Fields**

- 1.1 This application is for a new Premises Licence on land at Matterley Estate for the provision of regulated entertainment, late night refreshment and the sale of alcohol for a maximum of 14,999 persons.
- 1.2 The application relates to the area of land know as the Bowl, and the surrounding fields. This area is shown on the plan attached to the application in Appendix 1 and the map of the area at Appendix 4. This is the area which as been used in the past for events such as Creamfields, Homelands and Hi-Fi South.
- 1.3 A separate Premises Licence was granted on 27 April 2007 for an event called Slammin' Vinyl Sanctuary which will take place at the location over the weekend of 28 June to 1 July 2007. This licence is for the one occasion only.
- 1.4 The hours requested for regulated entertainment are from 1100 to 2300 Monday to Thursday, and 1100 to 0400 Friday to Sunday.
- 1.5 The hours requested for late night refreshment are from 2300 to 0600 Friday to Sunday.
- 1.6 The hours requested for the sale of alcohol are for 24 hours a day.
- 1.7 It is envisaged that no more than ten events will take place over a year, normally over a weekend.
- 1.8 No more than two events would operate after midnight on any day of the event.
- 1.9 Notice of the application was displayed outside of the premises for a period of 28 days until 30 April 2007, and advertised in Hampshire Chronicle on 5 April 2007.
- 1.10 The Operating Schedule, copied at Appendix 1, proposes the Relevant Licensable Activities and steps to promote the licensing objectives.
- 1.11 Amendments to the proposed conditions relating to the Public Safety and Public Nuisance licensing objectives as recommended by the Head of Environment are copied at Appendix 2

Designated Premises Supervisor

Mr Peveril John Bruce

Notice of Hearing

Notices of the hearing were sent to all Parties on 30 April 2007.

[Insert name and address of relevant licensing authority and its reference number (optional)]

**Application for a premises licence to be granted
under the Licensing Act 2003**

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form
If you are completing this form by hand please write legibly in block capitals. In all cases ensure that
your answers are inside the boxes and written in black ink. Use additional sheets if necessary.
You may wish to keep a copy of the completed form for your records.

I/we Peter Bruce apply for a premises licence under section 17 of
(Insert name(s) of applicant)
the Licensing Act 2003 for the premises described in Part 1 below (the premises)
and I/we are making this application to you as the relevant licensing authority in
accordance with section 12 of the Licensing Act 2003

Part 1 – Premises details

Postal address of premises or, if none, ordnance survey map reference or description	
NATURE AMPHITHEATRE (MATTERLEY BOW) and surrounding fields as indicated on plan in green (approx 2 miles east of Winchester)	
Post town	Post code
WINCHESTER	SO21 1HW

Telephone number at premises (if any)

Non-domestic rateable value of premises

 £ Nil

Part 2 - Applicant details

Please state whether you are applying for a premises licence as

Please tick ✓ yes

- a) an individual or individuals* please complete section (A)
- b) a person other than an individual* please complete section (B)
- i. as a limited company please complete section (B)
- ii. as a partnership please complete section (B)
- iii. as an unincorporated association or please complete section (B)
- iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

*If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

Mr Mrs Miss Ms Other title (for example, Rev)

Surname First names

Please tick yes

I am 18 years old or over

Current postal address if different from premises address

Post Town Postcode

Daytime contact telephone number

E-mail address (optional)

SECOND INDIVIDUAL APPLICANT (if applicable)

Mr

Mrs

Miss

Ms

Other title
(for example, Rev)

Surname

First names

Please tick
✓ yes

I am 18 years old or over

Current postal
address
if different from
premises address

Post Town

Postcode

Daytime contact telephone number

E-mail address
(optional)

(B) OTHER APPLICANTS.

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned

Name
Address
Registered number (where applicable)
Description of applicant (for example partnership, company, unincorporated association etc)
Telephone number (if any)
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
01	06	2007

If you wish the licence to be valid only for a limited period, when do you want it to end? *n/a*

Day	Month	Year

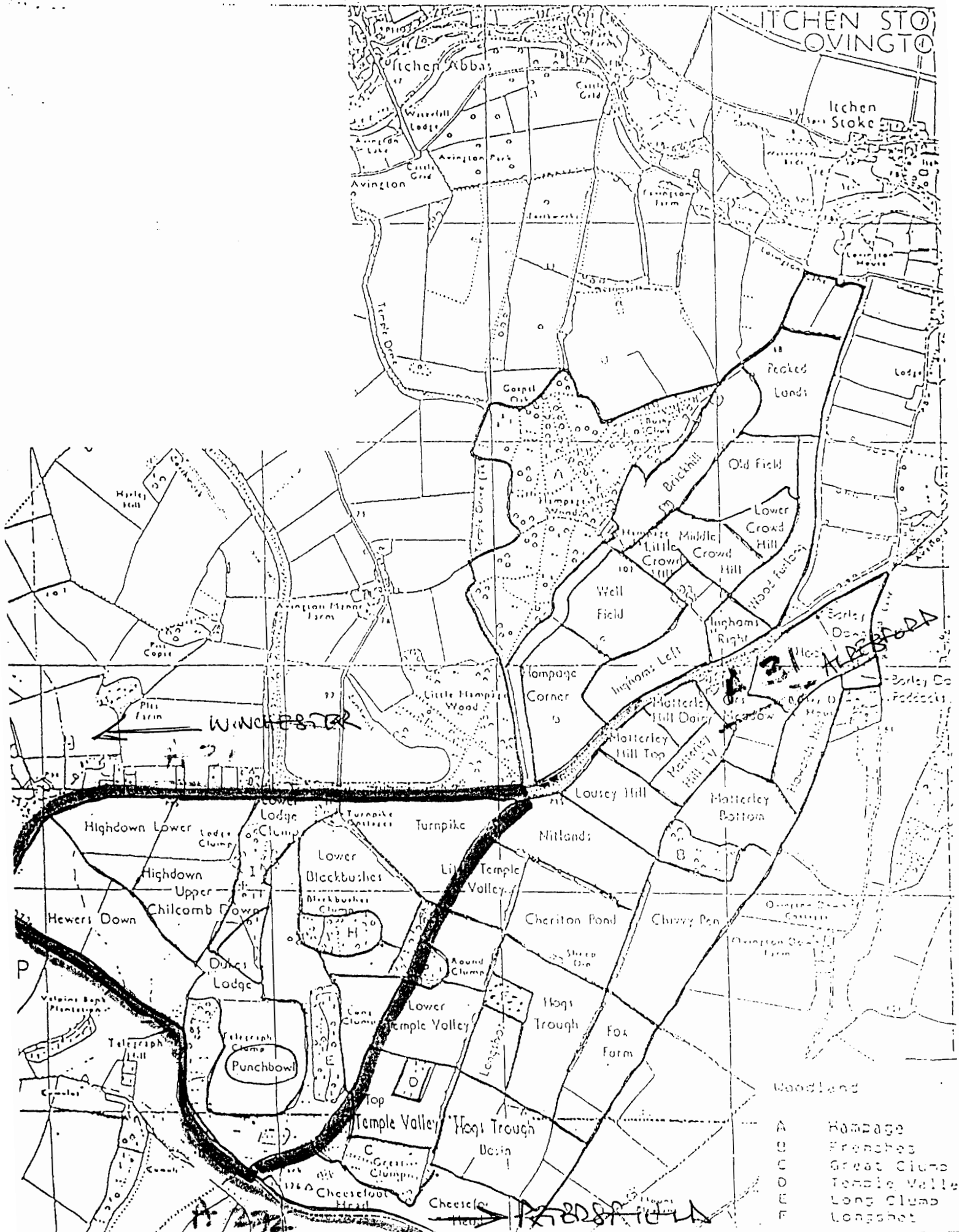
If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

14999

Please give a general description of the premises (please read guidance note 1)

MARTINEY BOWL - natural amphitheatre and surrounding fields as per map (area marked by green line on map) approx 2 miles east of Winchester

THE MATTERLEY ESTATE



What licensable activities do you intend to carry on from the premises?
(Please see sections 1 and 14 of the Licensing Act 2003 and Schedule 1 and 2 to the Licensing Act 2003)

Please tick ✓ yes

Provision of regulated entertainment

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g)
(if ticking yes, fill in box H)

Provision of entertainment facilities for:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j)
(if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "Indoors" is within a temporary structure		
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	04.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11.00	04.00			
Sun	11.00	04.00			
		04.00			

B

Films Standard days and timings (please read guidance note 6)			Will the exhibition of films take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
				Both	<input checked="" type="checkbox"/>
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "Indoors" is within a temporary structure		
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the exhibition of films (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	04.00	Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	11.00	04.00			
Sun	11.00	04.00			
		04.00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			Please give further details (please read guidance note 3)
Day	Start	Finish	
Mon			
Tue			State any seasonal variations for indoor sporting events (please read guidance note 4)
Wed			
Thur			Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list (please read guidance note 5)
Fri			
Sat			
Sun			

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	
Day	Start	Finish	Indoors	Outdoors
Mon				
Tue				
Wed				
Thur				
Fri				
Sat				
Sun				

E

Live music Standard days and timings (please read guidance note 6)			Will the performance of live music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "INDOORS" IS WITHIN A TEMPORARY STRUCTURE	Both	<input checked="" type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the performance of live music (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	04.00			
Sat	11.00	04.00	Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	11.00	04.00			

F

Recorded music Standard days and timings (please read guidance note 6)			Will the playing of recorded music take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "INDOORS" IS WITHIN A TEMPORARY STRUCTURE.	Both	<input checked="" type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for playing recorded music (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	04.00			
Sat	11.00	04.00	Non standard timings. Where you intend to use the premises for the playing of recorded music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sun	11.00	04.00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "INDOORS" IS WITHIN A TEMPORARY STRUCTURE	Both	<input checked="" type="checkbox"/>
Tue	11.00	23.00			
Wed	11.00	23.00		State any seasonal variations for the performance of dance (please read guidance note 4)	
Thur	11.00	23.00			
Fri	11.00	04.00		Non standard timings. Where you intend to use the premises for the performance of dance entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sat	11.00	04.00			
Sun	11.00	04.00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment you will be providing		
Day	Start	Finish	Will this entertainment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor	
Mon	11.00	23.00		VARIED	Outdoor
Tue	11.00	23.00	Both		<input checked="" type="checkbox"/>
Wed	11.00	23.00	Please give further details here (please read guidance note 3)		
Thur	11.00	23.00	State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g) (please read guidance note 4)		
Fri	11.00	04.00			

Sat	11.00	04.00	Non standard timings. Where you intend to use the premises for the entertainment of similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list (please read guidance note 5)
Sun	11.00	04.00	

Provision of facilities for making music Standard days and timings (please read guidance note 6)			Please give a description of the facilities for making music you will be providing	
			Will the facilities for making music be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3) 'Indoors' is within a temporary structure	
Mon	11.00	23.00		
Tue	11.00	23.00	State any seasonal variations for the provision of facilities for making music (please read guidance note 4)	
Wed	11.00	23.00		
Thur	11.00	23.00	Non standard timings. Where you intend to use the premises for provision of facilities for making music entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)	
Fri	11.00	04.00		
Sat	11.00	04.00		
Sun	11.00	04.00		

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			Will the facilities for dancing be indoors or outdoors or both – please tick [Y] (see guidance note 2)	
			Indoors	<input type="checkbox"/>
			Outdoors	<input type="checkbox"/>
			Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give a description of the facilities for dancing you will be providing 'Indoors' is within a temporary structure	

Mon	11.00	23.00	Please give further details here (please read guidance note 3)
Tue	11.00	23.00	
Wed	11.00	23.00	State any seasonal variations for providing dancing facilities (please read guidance note 4)
Thur	11.00	23.00	
Fri	11.00	04.00	Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list (please read guidance note 5)
Sat	11.00	04.00	
Sun	11.00	04.00	

K

Provision of facilities for entertainment of a similar description to that falling within I or J Standard days and timings (please read guidance note 6)			Please give a description of the type of entertainment facility you will be providing VARIED	
Day	Start	Finish	Will the entertainment facility be indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoor
Mon	11.00	23.00		Outdoor
Tue	11.00	23.00	Please give further details here (please read guidance note 3) "INDOORS" IS WITHIN A TEMPORARY STRUCTURE	Both ✓
Wed	11.00	23.00		
Thur	11.00	23.00	State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within j or k (please read guidance note 4)	
Fri	11.00	04.00		
Sat	11.00	04.00	Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within I or J at different times to those listed in the column on the left, please list (please read guidance note 5)	
Sun	11.00	04.00		

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick [Y] (please read guidance note 2)	Indoors	
Day	Start	Finish		Outdoors	
				Both	
Mon	11.00	23.00	Please give further details here (please read guidance note 3) "INDOORS" IS WITHIN A TEMPORARY STRUCTURE		
Tue	11.00	23.00			
Wed	11.00	23.00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Thur	11.00	23.00			
Fri	11.00	06.00			
Sat	11.00	06.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Sun	11.00	06.00			

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the sale of alcohol be for consumption (Please tick box Y) (please read guidance note 7)	On the premises	✓
Day	Start	Finish		Off the premises	
				Both	
Mon	00.00	00.00	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Tue	00.00	00.00			
Wed	00.00	00.00			
Thur	00.00	00.00	Non-standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		
Fri	00.00	00.00			
Sat	00.00	00.00			
Sun	00.00	00.00			

Sun	00.00	
		00.00

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name PEVERIL BRUCE
 Address HAMPAGE HOUSE, HAMPAGE FARM
OUINGTON ALRESFORD, HANTS
 Postcode SO24 0HT
 Personal Licence number (if known)
 Issuing licensing authority (if known)

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

See individual event management plan.

O

Hours premises are open to the public
 Standard timings (please read guidance note 6)

Day	Start	Finish
Mon		23.59
Tue	10.00	23.59
Wed	10.00	23.59
Thur	10.00	
Fri		
Sat		
Sun		

State any seasonal variation (please read guidance note 4)

Non standard timings. Where you intend to use the premises to be open to the public at different times from those listed in the column on the left, please list (please read guidance note 5)

P

Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Event management plan to be provided for each event (28 days)	A1
Traffic management plan (28 days)	A4

b) The prevention of crime and disorder

Agreement with police as to number of police required	CD1
No licensable activity unless number of stewards agreed	CD3
Major incident plan to be in place	

c) Public safety

Maximum No. of persons on premises 14999	P.S.1
Fire safety	P.S.2
Major incident plan to be in comp.	P.S.87

d) The prevention of public nuisance

Qualified Noise consultant to be employed	PN1
Outdoor stage shut finish at 23.00	PN10

e) The protection of children from harm

18 year old rules to be enforced	
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Please tick ✓ yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003, TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant's solicitor or other duly authorised agent. (See guidance note 11) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

For joint applications signature of 2nd applicant or 2nd applicant's solicitor or other authorised agent. (please read guidance note 12) If signing on behalf of the applicant please state in what capacity.

Signature

Date

Capacity

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

PERVIN BROS
HAMPSHIRE HOUSE
BRIMPTON ALRESFORD HANTS

Post town ALRESFORD

Post code SO24 0HY

Telephone number (if any)

If you would prefer us to correspond with you by e-mail your e-mail address (optional)

THE MATTERLEY ESTATE

OVINGTON DOWN, ALRESFORD, HAMPSHIRE SO24 OHU

TEL/FAX: [REDACTED]

Our Ref: PJB/GB

2 April 2007

Licensing
Winchester City Council
City Offices
Colebrook Street
WINCHESTER
Hants
SO23 9LJ

Dear [REDACTED]

Premises Licence Application: Matterley Bowl

BY its very nature this application is broad in scope in order to encompass many options, and therefore we offer the following restrictions:

- i) Up to a maximum of 10 events in any one year.
- ii) An "event" would normally be weekend based (though the possibility exists of use on the accompanying Friday or Monday eg. Bank Holiday Weekends)
- iii) Each weekday is included in the application to cover the possibility of an "event" (Eg, circus type of entertainment) which might seek to hold a performance every day for a complete week.
- iv) Any event to be for a maximum of 14999 attendees.
- v) A maximum of 2 events per year to operate after midnight.

Yours sincerely

[REDACTED]
P J Bruce
The Applicant

Consent of individual to being specified as premises supervisor

I PERVIN JOHN BRUCE
[full name of prospective premises supervisor]

of HAMPAGE Ho 352
OSINGTON
ALNESTON
HANTS SO24 0HY
[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

.....
[type of application]

by PERVIN BRUCE
[name of applicant]

relating to a premises licence (not yet issued)
[number of existing licence, if any]

for MUTTLEY BOWL
[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

.....
[name of applicant]

concerning the supply of alcohol at

MATTRELEY BOWL
MATTRELEY ESTATE
EVLINGTON
ALRESFORD HANTS SO24 0HY

.....
[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

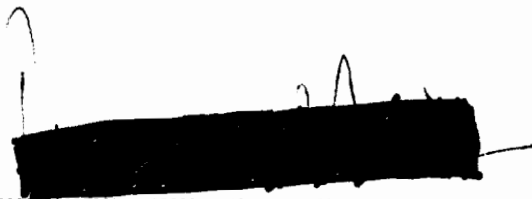
Personal licence number

.....
[insert personal licence number, if any]

Personal licence issuing authority

.....
[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

PAUL BOWE

Date

2/4/07

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

CONFIDENTIAL

Mandatory Conditions

Under the Licensing Act 2003, the following conditions must be imposed on the Premises Licence in any event:-

- M.1. No supply of alcohol may be made under the Premises Licence (a) at a time when there is no designated premises supervisor in respect of the premises licence, or (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
- M.2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
- M.3. Where individuals are required on premises to carry out security activities, they must be licensed by the Security Industry Authority.
- M.4. No film shall be exhibited unless it has received a U, PG, 12, 15 or 18 certificate from the British Board of Film Classification, or it is a current newsreel, which has not been submitted to the British Board of Film Classification. The admission of children shall be restricted in accordance with the recommendations of the British Board of Film Classification.

All Licensing Objectives

- A.1. The Event Organiser shall produce an Event Management Plan (including the site plan required by Condition 8 (Crime and Disorder) below, and inserts listed at the end of the Operating Schedule), which shall be supplied to the Licensing Authority and the members no later than 28 days prior to each event, and shall be updated for each subsequent year. NO licensable activities for the public shall take place unless the Event Management Plan is approved by the Licensing Authority.
- A.2. The Event Organiser is . The Event Organiser shall be available at all times that the licensed site is open to ticket holders. The Event Organiser shall be based onsite in the Production Office.
- A.3. Safety Advisory Group meetings shall be held to bring together all key event staff and agencies involved in the event and at least six months before the event each year. Meetings shall continue throughout the actual event at agreed times and will conclude with a post event debrief.
- A.4. The Event Organiser shall prepare a Traffic Management Plan (TMP), which shall be updated as necessary and shall be inserted into the Event Management Plan at least 28 days prior to each event.

The Prevention of Crime and Disorder

- CD.1 The Event Organiser shall agree with the Licensing Authority, in consultation with the Hampshire Constabulary, the number of police officers required at each event, no later than 28 days before the start of the event each year. No licensable activities for the public shall take place unless suitable arrangements are in place to secure the provision of such agreed numbers of Police officers.
- CD.2. If agreed with the police a CCTV system with recording facilities shall be operated throughout the event. The recordings shall be retained for a period of 30 days and be made available upon request by the Police. Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.
- CD.3. No licensable activities shall take place unless the Event Organiser agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. If applicable this shall include dedicated teams for campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions.
- CD.4. All security, stewards, traffic marshals and fire wardens shall wear high visibility tabards, which shall be uniquely numbered and shall be marked with the appropriate job title. Supervisors or Team Leaders shall be identified by their tabards. The tabards shall be marked front and rear. Examples of the tabards shall be submitted to the Licensing Authority 28 days prior to each event.
- CD.5. If applicable, all security staff and stewards shall be trained, briefed and equipped to a standard that reflects their responsibilities. Details of training shall be available on request.
- CD.6. Company profiles for security and steward contractors shall be available on request.
- CD.7. If applicable the location of the security and stewards contractor's offices shall be shown on the site plan.
- CD.8. If applicable a perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained
- C.D.9 Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site.

- CD.10. If applicable the campsites shall be patrolled by security and stewards and there shall be watchtowers with CCTV cameras manned throughout the event.
- CD.11. The Left Luggage Tent shall be situated close to the Arena Entrance and shall be operational 24 hours a day throughout the event. The Left Luggage Tent shall also act as an onsite Lost Property Service. An address for lost property enquiries post event shall be available and shall be published on the Event Organiser's website.
- CD.12. If applicable the Event Organiser shall prepare a drugs policy for the event, which shall be based on three core messages:
- Prevention
 - Drug dealers and users
 - Welfare and treatment
- CD.13. If applicable random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- CD.14. If applicable there shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
- CD.15. All reasonable steps shall be taken to ensure that no glasses or bottles are allowed inside the arena. Bottle banks shall be located at the arena entrance and plastic containers shall be available for decanting facilities.
- CD.16. If applicable there shall be mobile vehicle units to patrol any volatile areas and to react quickly to reports of incidents. Covert intelligence gathering staff shall be provided to pinpoint groups of potential troublemakers.

Public Safety

- PS.1. The maximum number of persons permitted to be on the premises shall not exceed 14999.
- PS.2. The Event Organiser shall carry out a fire safety campaign warning of the dangers of fires with particular reference to gas cylinder safety. Infrastructure and accumulated litter shall be removed from scenes of potential disorder if appropriate. Small campfires that are not doing any harm or causing any damage may be allowed.
- PS.3. The Health and Safety Policy, Site Rules and Health and Safety Questionnaire and Statement of Co-operation shall be included in the Event Management Plan. The Health and Safety Policy shall contain full details of working practices and procedures.
- PS.4. The Event Organiser shall take all reasonable steps to ensure that all employees, self-employed people, Contractors and sub-contractors have the necessary training, experience, competence and expertise to carry out their work safely. All contractors shall sign the Event Organiser's Statement of Co-operation and supply their own method of statements, risk assessments and health and safety policies. All contractors shall be given a copy of the Site Rules.
- PS.5. All work onsite shall be monitored by the Licence Holder, Event Organiser, Site Manager and Event Safety Coordinator and safety inspections shall take place.
- PS.6. The Event Organiser shall ensure that the latest edition of the Festival Risk Assessment is brought to the attention of all staff, contractors and, where applicable, stall holders, artists and visitors to the festival site.
- PS.7. The Event Organiser shall appoint an Event Safety Coordinator. The role of the Event Safety Coordinator shall consist of the following:
- (i) Liaison with lead subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
 - (ii) assistance in the inspection of the venue before and during the event;
 - (iii) assistance in the inspection of all structures and electrical services;
 - (iv) checking and obtaining all relevant certification, safety policies etc;
 - (v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and
 - (vi) assisting in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.

This person shall have no other duties or responsibilities.

- PS.8. The Event Organiser shall ensure that for each event, a site plan showing all structures, all structural drawings and calculations shall be submitted to the Licensing Authority for approval, and inserted into the Event Management Plan no later than 28 days before the start of each event. No licensable activities for the public shall take place without such plans being approved by the Licensing Authority except with the consent of the Licensing Authority. The site plan shall show the site boundaries and access points, also the locations of structures, toilets, water points, fire fighting equipment and the stage heights.
- PS.9. All structures shall be erected in accordance with the approved site plan, structural drawings and calculations, except where agreed with the Licensing Authority.
- PS.10. All structures shall be checked by the Event Safety Officer and the relevant contractor shall self-certify the structure. Records of this certification shall be kept in the Licence Compliance Office and shall be available for inspection by the Licensing Authority.
- PS.11. The Event Organiser shall contract a competent electrical contractor to ensure that all site electrical installations and generators are installed and checked for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licensee before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be either buried or flown so as to protect them against damage and prevent trip hazards.
- PS.12. The Event Organiser shall submit an Electrical Completion Certificate, provided by his contractor, to the Licensing Authority before the public are admitted to the site. The certificate shall state that 'the power and public lighting equipment is in good repair and condition and has been installed to industry standards with particular regard to public safety'. There shall be two separate certificates, one for the campsites and one for the arena to reflect their different opening times.
- PS.13. The Licence shall ensure that Portable Appliance Testing (PAT testing) has been carried out and evidence of PAT testing is kept on site by operators to be made available to the Licensing Authority at the pre-event inspection on request.

- PS.14. A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing Authority and HFRS as part of the wiring installation of each electrical circuit.
- i) The device shall be designed to operate if the earth leakage current exceeds 0.03A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.
 - ii) When three phase portable generators are used, and it is not possible for RCDs to be installed, then an earth spike of sufficient size to take the full load capacity of the generator and other equipment, equal to or better than a suitable earth leak monitor, shall be incorporated in the power circuit system.
- PS.15. The position of all generators and storage of fuel shall be as approved by the Licensing Authority (following consultation between the Event Organiser, HFRS and Trading Standards Department) and marked on the site plan. They shall not be accessible to the public. Arrangements for fuel storage shall include a bunded area sufficient to contain any spillages.
- PS.16. The Event Organiser shall limit each stall using LPG to one spare cylinder for each LPG cylinder in use. All other LPG shall be stored in the onsite LPG store as shown on the site plan. This store shall be in accordance with the LPGAS Association Code of Practice No.7 of July 1998 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide' or such other document replacing or amending the same.
- PS.17. Each stall shall be inspected to ascertain the amount of LPG stored and in use at each stall. The amount of LPG stores on any stall shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site).
- PS.18. The Event Organiser shall appoint a cleaning contractor who shall be responsible for the collection and removal from the site of all litter, pre, during and post event. This appointed contractor shall produce a schedule of planned works, which shall be inserted into the Event Management Plan. This shall include provision for the public arena, campsites and car parks. This schedule shall include details of the numbers and types of receptacles positioned around the site.
- PS.19. Any clinical waste shall be handled and disposed in accordance with all statutory requirements and guidelines.
- PS.20. The Event Organiser shall submit a full waste management plan confirming the types, numbers and location of receptacles for the collection and storage of refuse and litter and of the arrangements for the regular emptying to the Licensing Authority not later than 28 days prior to the event.

- PS.21. The Event Organiser shall install adapted toilets suitable for wheelchair users at each of the toilet blocks in the arena, at the medical centre and at the front of house platform viewing platform.
- PS.22. If applicable the Event Organiser shall create a designated camping area for persons with special needs. This camping area shall be stewarded and shall have adapted toilets and power hook ups for electric wheelchairs.
- PS.23. The Event Organiser shall maintain an adequate constant supply of water to the entertainment arenas and to the campsites. This water shall be of the standard to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- PS.24. A water supply shall be maintained to the pit area of each stage. This supply shall not be within reach of the public. Any storage containers used shall be clean and fit for use.
- PS.25. Any water supply pipes shall be protected against damage and where they cross any area with public or vehicular access then they shall be buried or flown. They shall not be run in ditches or streams unless they have been staked well clear of any liquid.
- PS.26. The Event Organiser shall install clearly marked drinking water outlets as necessary.
- PS.27. All pipe work used for the distribution of water shall be at least 32 mm in diameter. Pipe work between the header tanks and the ring main shall be 63mm in diameter. It shall be disinfected prior to delivery to the site and shall be stored in such a way as to prevent recontamination. Provision is made for the shock chlorination of the system in situ, which shall be performed immediately on the request of the Licensing Authority.
- PS.28. If applicable the water distribution system shall be pressure fed using in line booster pumps to ensure an adequate pressure is maintained at all times.
- PS.29. The water distribution system shall be fitted with at least four in line isolating valves spread evenly across the pipe work system.
- PS.30. A separate mains water provision shall be made for exclusive use by the food vendors. This shall be available at least one day before commencement of each event in a location readily accessible by such caterers.
- PS.31. All wastewater from the public water supply points shall be discharged to 100 gallon soak away pits. These soak ways shall be located outside the public arena and shall be fenced off.
- PS.32. Sanitary accommodation shall be supplied in line with guidance from The Event Safety Guide (HSG195) (or such other document amending or replacing the same)

- PS.33 All sanitary accommodation shall be installed at least 24 hours before the event. All closets and urinals shall be provided with satisfactory screening of the users from general view and be sign-posted and lit.
- PS.34. In addition to public sanitation, the Event Organiser shall install facilities for working personnel.
- PS.35. The Event Organiser shall ensure that each toilet block has an attendant stationed there to ensure that the toilets are cleaned, maintained and stocked with consumable throughout the event.
- PS.36 The Event Organiser shall ensure that provision is made for the regular emptying and removal of waste from all sanitary accommodation and washing facilities. 14 days prior to the event the Event Organiser shall advise the Licensing Authority of the location of the disposal facility to be used.
- PS.37. Suitable and sufficient hand washing facilities of an approved type shall be provided with all sanitary accommodation.
- PS.38 Suitable and sufficient sanitary and washing facilities shall be provided for use by disabled persons.
- PS.39. Other than as mentioned in Condition 34 above all wastewater shall be removed from site by tanker and disposed of in the correct manner.
- PS.40. The Event Organiser shall contract a professional private company to provide medical cover for the event. The level of cover shall be included in the Event Management Plan.
- PS.41. 24-hour medical cover shall be provided on site as required.
- PS.42. The Licence Holder shall ensure that animals are not kept on the land for at least three weeks prior to each event.
- PS.43. If applicable the campsite shall have a secure toilet block, fire-fighting equipment, festoon lighting, emergency access lanes, water points, stewards and security.
- PS.44. Security personnel shall mount a continuous patrol to ensure that the emergency access lanes are maintained throughout the event.
- PS.45. If applicable the on site welfare facility shall maintain a 'crash tent' which shall provide facilities for persons who find themselves without accommodation.
- PS.46. If applicable the campsite shall have waste receptacles strategically placed and litter pickers working to ensure that there is no build up of litter in the campsite.
- PS.47. Any persons trying to bring animals on to the site shall be denied entry.

- PS.48 Appropriate fire fighting equipment and exit signs shall be provided in locations where required. All fire points shall be clearly signed. Fire extinguishers shall be provided in locations shown on the site map and are detailed in the table in the Event Management Plan.
- PS.49. The Event Organiser shall provide a Fire Safety Team (FST) who shall provide 24-hour fire cover throughout each event. The FST shall provide fire fighting personnel, vehicles and equipment. Details of this provision shall be discussed and agreed with Hampshire Fire and Rescue and the Licensing Authority and shall be included in the Event Management Plan.
- PS.50. Each gate shall be manned throughout the time that the public are in the arena.
- PS.51. The Event Organiser shall install an appropriate number of evenly spaced exits of sufficient exit width.
- PS.52. 28 days prior to the event the Event Organiser shall submit tent exit calculations in tabulated form to the Licensing Authority and HFRS. These shall include occupancy figure for each marquee.
- PS.53. The Event Organiser shall ensure that all guy ropes, tent pegs and stakes do not obstruct a route to a place of safety. Where they flank such a route they shall be shielded to a height of 2 metres to form a passageway.
- PS.54. All exit routes shall be kept free from obstruction throughout the period of time that the public are on site.
- PS.55 Any structures or marquees containing seating, displays, etc. gangways shall be arranged and maintained so as to provide direct access to the exits provided.
- PS.56. If any seating is installed into marquees full details shall be submitted to the Licensing Authority at least 28 days prior to the event.
- PS.57. Any passages or gangways shall be maintained at a width of at least 1100mm wide and shall lead directly to the exit provided.
- PS.58. Security and stewards shall be briefed to ensure that not person shall be allowed to sit or stand in a gangway, passage, corridor or exit route unless previously agreed with the Licensing Authority.
- PS.59. The Event Organiser shall install emergency lighting to enable the public to see their way out of the marquees in the event of the failure of the general lighting. Unless otherwise approved in writing b the Licensing Authority is shall be in accordance with BS5266 Part 1 1988 (or any amendment or replacement thereof).

- PS.60 All curtains, drapes and decorations supplied and used by the event or their contractors shall carry flame retardancy certification or be inherently flame retardant. The details of all such materials shall be held in the Licensing Compliance Office. Any artificial or dried foliage shall be flame retardant.
- PS.61. Combustible materials shall not be stored under any stage.
- PS.62. The Event Organiser shall ensure that no explosives, gunpowder, fireworks or pyrotechnics are stored on site unless HF&RS and the Licensing Authority have been notified.
- PS.63. The Event Organiser shall ensure that the bins in the public arena are regularly emptied and remove the waste to collection points in non-public areas.
- PS.64. The Event Organiser shall provide litter pickers on site throughout each event to respond to and prevent any, build up of waste.
- PS.65. The Event Organiser shall ensure that no heating or cooking appliance is installed inside a tent or catering unit, which is not specially laid out for the purpose.
- PS.66. The Event Organiser shall ensure that the Fire Safety Team carries out pre event inspections of catering units to ensure that they meet the conditions of the checklist shown in the Event Management Plan.
- PS.67. The Event Organiser shall not allow petrol generators on site under any circumstances or allow them to power concessions from the vehicle engines if petrol driven.
- PS.68 Small campfires may be allowed but any campfires that are large or are causing damage or danger shall be put out by security or the onsite Fire Safety Team.
- PS.69. The Event Organiser shall ensure that any Fireworks or Pyrotechnics which are to be used at the event are supplied by a competent contractor and that full details including fire positions are agreed with Hampshire Fire & Rescue Service.
- PS.70. The storage and operation of fireworks/pyrotechnics shall follow the advice given in HSG 195 'The Event Safety Guide' HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- PS.71 The Event Organiser shall supply to the Licensing Authority, the technical information required by HSG123 including a site plan and measurements for any fireworks displays, not less than 21 days prior to each event.
- PS.72. The Event Organiser shall provide to the Licensing Authority details of the stage plot, quantity, type, description and effect of any pyrotechnic stage displays not less than 7 days prior to each event.

- PS.73. All strobe light effects shall be operated on a flicker rate of not more than 4 flashes per second.
- PS.74. Where more than 1 strobe light is in use, the flashes shall synchronise. Continuous operation of strobe lighting for long periods shall be avoided.
- PS.75. Where strobe lights are in use warning notices of their use shall be conspicuously displayed at the entrance to the big tops where they are being used. Siting of strobe lights shall be in accordance with HSG 195 '@The Event Safety Guide' (or an amendment or replacement thereof).
- PS.76. Stewards in areas where strobe lighting is used shall be trained to dealing with persons suffering from epileptic fits.
- PS.77. Ultraviolet lamps shall only be used strictly in accordance with the manufacturers instructions.
- PS.78. Exposure of performers and staff to ultraviolet lamps shall be kept as low as reasonably practicable and no lamps shall be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps shall not be used if the outer skin is broken or the filter is missing from the lamp housing.
- PS.79. If any real flame, explosives or smoking on the stage are planned The Event Organiser shall consult with HF&RS and the Licensing Authority and ensure that their consent has obtained not less than 7 days before the event.
- PS.80. 7 days prior to the event the Event Organiser shall provide the Licensing Authority with a list of information of all fairground rides, sideshows and similar attractions attending the event. The list shall include for each attraction:
- (i) The name and nature of the attraction.
 - (ii) The name and address of the operator.
 - (iii) Insurance for the attraction
 - (iv) Test and Maintenance Certificates for the Attraction.
- PS.81. All attractions shall comply with the Health and Safety Executive's Guide HSG 175 "Fairgrounds and Amusement Parks – Guidance on Safe Practice" (or any amendment or replacement thereof) and associated documents and with Winchester City Council Byelaws.
- PS.82. All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

- PS.83 The fairground attractions shall cease to operate at 0700 on the Monday of each event unless otherwise agreed with the Licensing Authority.
- PS.84. Key staff shall be issued with a festival radio contact list and instructions for radio use.
- PS.85. A full landline, mobile and radio channel contact directory of all key management and personnel shall be submitted via the Licensing Authority no later than 7 days prior to the start of the festival.
- PS.86. In the event of an Emergency or Major incident, public information shall be broadcast immediately at all tents and stages by the Stage Managers, who shall only take instruction from the Event Organiser or his Deputy. Loud hailers shall be used by security staff and stewards to give information to the public.
- PS.87. The Event Organiser shall formulate a major incident plan for each event. This shall be inserted into the Event Management Plan.

The Prevention of Public Nuisance

- PN.1. The Event Organiser shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
- PN.2.. Noise levels from the event shall not exceed the following:
- (i) Between the hours of 12 noon and 2300 noise levels from the event will not exceed 55db L_{aeq} (5mins) and between the hours of 2300 and 0800 on the following day, noise levels will not exceed 45dB L_{aeq} (5mins) as measured at a distance of 1m from the façade of any noise sensitive dwellings.
 - (ii) In addition in the frequency range of 63 and 125 Hz noise levels will not exceed 65dB (L) as measured at 1m from the façade of any noise sensitive dwelling.
- PN.3. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before each event. All testing of amplified equipment before each event shall be agreed with the Licensing Authority.
- PN.4. The Event Organiser shall ensure that the Licensing Authority officers who require unrestricted access to the sound mixing positions and backstage areas of the stages for the purpose of sound level measurements and communication with the mixing engineer(s) shall be issued with the correct event accreditation.
- PN.5. The Event Organiser shall provide sound levelling monitoring equipment to IEC Type 1 Standard at all stage sound mixing positions. The sound level equipment shall be set up so as to display LA_{eq}, 1min. and the positioning of the equipment shall be in agreement with, and approved by the Licensing Authority.
- PN.6. Agreed levels shall be set prior to the event during the sound test in agreement with the Licensing Authority. These levels shall only be altered by agreement with the Licensing Authority.
- PN.7. The Event Organiser shall have full control over all amplified noise sources on site and shall arrange for any noise sources to be reduced or eliminated.
- PN.8. The Event Organiser shall submit a plan to the Licensing Authority showing the layout of all stage loudspeakers and mixing desks. This shall include a schedule of the amplification equipment and shall include any sponsor activities no later than 21 days prior to the event.
- PN.9. Security personnel shall ensure that unauthorised amplification equipment is not brought onto the site. Any unauthorised equipment shall be confiscated and returned post event.
- PN.10. Any outdoor stage shall finish at 2300 on each event day.

PN.11. Any rehearsals or sound checks shall take place between 1000 and 1800 unless agreed by the Licensing Authority.

Protection of Children From Harm

- PCH.1. The Event Organiser shall prominently display notices at the point of sale that state "it is an offence to purchase or attempt to purchase alcohol if you are under the age of 18 – Section 149 Licensing Act 2003".
- PCH.2. Bar staff shall ask for proof of age ID whenever the customer appears to be under 18.
- PCH.3. No person under 18 may serve alcohol.
- PCH.4. Soft drinks and free drinking water shall be available onsite as an alternative to alcohol.
- PCH.5. No person under the age of 16 years shall be permitted on the premises unless accompanied by an adult.

MEMORANDUM

TO: City Secretary and Solicitor
FAO: Licensing Dept
FROM: Sue Blazdell
DATE: 13 April 2007

Licensing Act 2003
Application for Premises Licence and Variation
Matterley Bowl, Alresford Road, Winchester
Premises licence application for Matterley Bowl
EH representation

I write in respect of the above application and having considered it in detail, would like to make the following comments:

The Homelands/Hi Fi South festival has been held on this site for several years and over that time it is apparent that, on the whole, local residents have accepted when and over what time period the event takes place.

However as far as public nuisance is concerned this application is for up to 10 events in any one year, each of which could be for a weekend plus a Friday or a Monday, or for up to a week if the event is a circus type of entertainment.

I am therefore concerned about the potential for noise disturbance to local residents arising from the growth in the number of events held on this site.

Public Health and Safety.

The application does not include any plans or details regarding the temporary structures that are proposed nor is a copy of the site layout included. Without this information there is a possibility that public health and safety maybe compromised. "

Applications of this nature should be considered by the Safety Advisory Group and it is recommended that the applicant attends a meeting to discuss this proposal in more

Should you require further information please contact me on extension 2479

Sue Blazdell
Environmental Protection

Public Safety

General

- PS.1 The licensee shall notify the Licensing Authority of a future event at least 90 days before each event.
- PS2. At least 60 days before an event, the Licensee shall arrange a meeting with the Licensing Authority and other appropriate bodies to discuss the measures that will be put into place to protect public safety and public nuisance.
- PS.3 The License holder shall ensure that the Event Organiser submits an event specific event management plan to the satisfaction of the Licensing Authority at least 28 days prior to each event. The Event Management Plan and associated documentation (including site plan) must be clearly labelled indicating version number and date of publication.
- PS.4 Each event specific event management plan is to include details of the following;
- An event specific risk assessment clearly indicating the nature of hazards arising from the event and the controls which will be implemented to reduce the risks to as low as is reasonably practicable;
- PS.5 The license holder will ensure that a site plan(s) is submitted, to the satisfaction of the Licensing Authority, at least 28 days prior to the start of each event clearly indicating the position of the following;
- The site boundaries and entrances and exits to the site (including those for emergency services) which must be clearly labelled;
 - All road and track ways (including emergency routes), car parks and other vehicles compounds;
 - The location of all structures either constructed or brought onto site (refer also to condition);
 - The location of the campsite(s), if appropriate;
 - The location of toilet, shower (if appropriate) and washing facilities
 - Drinking water points and associated pipework including sampling points and soak ways
 - The location of all lighting facilities including those for the event arena, associated walkways and vehicles routes and emergency routes
 - Welfare tent and medical services
 - Generators and other principle electrical connections
 - Fuel stores (refer to condition)
 - Fairground rides
 - Fire fighting equipment and other associated fire fighting provision (refer to condition)
- PS.6 The event organiser shall ensure that the latest edition of the event specific risk assessment is brought to the attention of all staff, contractors and stall holders, performers and other visitors to the event
- PS.7 The License holder shall provide full details of the training and experience of the Event Organiser to sufficiently demonstrate their competence to run the event.

- PS.8 The License holder shall ensure that all on-site work is monitored by the Event Organiser, Site Manager and Event Safety Co-ordinator and safety inspections are undertaken to ensure maintenance of a safety event.
- PS.9 The License holder shall ensure that the Event Organiser has appointed a suitably qualified Event Safety Coordinator. The role of the Event Safety Coordinator shall consist the following;
- (i) Liaison with lead contractors, subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;
 - (ii) assist in the inspection of the venue before and during the event;
 - (iii) assistance in the inspection of all structures and electrical services;
 - (iii) checking and obtaining all relevant safety documentation and certification, safety policies;
 - (iv) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed,
 - (v) assist in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.
 - (vi) To assist the Licensing Authority as directed in fulfilment of the above responsibilities numbered i) – vi)

Site entry and exits

- PS.10 The Licensee shall ensure that a sufficient number of exit gates of sufficient width are provided dependent on the nature and size of the event having regard to the requirements of HSG195 'The Event Safety Guide'.
- PS.11 The licensee shall ensure that all entrance and exit gates are maintained free from obstructions which may impede the prompt evacuation of the site and/or which may cause a person to slip, trip or fall. Where guy ropes, tents pegs, stakes and similar flank entrance and exit routes they shall be suitably guarded to the satisfaction of the Licensing Authority.
- PS.12 Each gate shall be manned at all times during the event.

Structures

- PS.13 The Licensee shall ensure that the Event Organiser submit to the Licensing Authority documentation for each specific event showing the position of all internal and external structures and including structural drawings and calculations. This shall be inserted into the Event Specific Event Management Plan and be submitted to the Licensing Authority no later than 28 days before the start of each event. No licensable activities shall take place until the structural plans have been submitted to the satisfaction of the Licensing Authority or except with the consent of the Licensing Authority.
- PS.14 The licensee or their suitably qualified representative shall ensure that all structures are erected in accordance with the site plan and associated structural calculations and drawings, except where otherwise agreed to the

satisfaction of the Licensing Authority. The Licensee must ensure that the checks have been done effectively and have been recorded and these records made available to the Licensing Authority on request. All structures must comply fully with their design criteria before the public are admitted on to the site.

- PS.15 Where the erection of any structure is delayed, the Licensing Authority may direct the Licensee that the structure or part thereof be removed from site, if the Licensing Authority are of the opinion that there will be insufficient time conveniently to check the completed structure in accordance with condition PS.13 and for it to be fully inspected by the Licensing Authority and any possible defects or deficiencies remedied in good time before the public are admitted to the site.
- PS.16 The Licensee, or nominated representative shall ensure that ensure that suitable and sufficient guarding is provided to the superstructure of tented structures, staging areas, king or queen poles, scaffolds or other hazardous areas appropriate to the event, to prevent access by members of the public.
- PS.17 Details of any stands or similar standing or seating provision shall be provided to the Licensing Authority at least 28 days prior to the start of the event and be provided with full structural details. All such structures must comply fully with their design criteria before the public are admitted on to these areas of the site.
- PS.18 Where seating or other structures are to be provided within marquees of buildings they should be so arranged so as to enable prompt evacuation in the event of an emergency.

Safety barriers

- PS.19 Where safety barriers are to be provided they shall be suitably designed and installed.

Electrical Safety

- PS.20 The Licensee shall ensure that all site electrical installations and generators shall be installed and checked by a competent electrician for compliance with the current edition of the regulations for Electrical Installations issued by the Institution of Electrical Engineers, relevant and current British Standards and HSE Guidance Note GS50 (second edition: 1997) and HSG195 'The Event Safety Guide'. Any defects shall be properly corrected and an electrical certificate in the form prescribed in the Institution of Electrical Wiring Regulations shall be submitted to the Licensee before any member of the public is admitted to the site. All electrical cable runs to areas where the public have access shall be buried or flown and otherwise protected against physical damage including precautions to stop them from being damaged or presenting a tripping hazard.
- PS.21 The licensee shall ensure that the Event Organiser submits an Electrical Completion Certificate, provided by a suitably qualified electrical engineer, to the Licensing Authority prior to the public being allowed entry to the relevant part of the site. The certificate must confirm that the electrical installation is in safe working order and has been installed in compliance with current electrical safety regulations. Separate certificates shall be provided for each

electrical installation on site.

- PS.22 The Licensee shall ensure that Portable Appliance Testing ('PAT' testing) has been carried out by all contractors and subcontractors bringing any electrical equipment onto the site. Evidence of this PAT testing must be kept on site by relevant operators and be made available to the Licensing Authority on request.
- PS.23 A sensitive earth leakage protection system (residual current device) shall be installed and maintained as may be reasonably required by the Licensing Authority and the Fire Officer as part of the wiring installation for each electrical circuit. The device shall be designed to operate if the earth leakage current exceeds 0.03 A and shall have a maximum operating time of 30 milliseconds. A test button shall be incorporated.
- PS.24 Where three phase portable generators are used, and it is not possible for Residual Current Devices to be installed, then all steps as may be reasonably required by the Licensing Authority shall be taken to ensure the safety of the public including the provision of an earth spike of sufficient size to take the full load capacity of the generator, and other equipment equal to or better than a suitable earth loop monitor shall be incorporated in the power circuit system.

Fuel Provision and Storage

- PS.25 The location of all fuel stores must be agreed with the licensing authority and be provided with bunding to sufficiently contain any spillages and be provided with appropriate barriers to protect against unauthorised access.
- PS.26 The Licensee will liaise with the Event Organiser to ensure that each stall requiring use of liquefied petroleum gas is limited to one in use per appliance and one spare for each cylinder required by that particular trader. Spare cylinders shall be stored in a safe and secure storage compound for suitably designed and constructed for the storage of liquefied petroleum gas cylinders. Such storage facilities shall be provided in accordance with the current LP GAS Association Code of Practice No.7 'Storage of Full and Empty LPG Cylinders and cartridges' and HSG 195 'The Event Safety Guide' and any such other document which amends or updates the same.
- PS.27 The Licensee shall ensure that each stall is inspected to ascertain the amount of LPG stored and in use and that the amount of LPG stored shall not exceed that which can be reasonably expected to be used on that stall during the event. (Note: The word stall shall include any vehicle, tent, store or other accommodation used in connection with any business on site)
- PS.28 The Licensee shall ensure that any LPG cylinders found at any stall in excess of that which may be reasonably expected to be used during the event are removed from any stall, including at the request of the Licensing Authority, and properly stored in the secure LPG store required in PS.26 above.
- PS.29 Where the event requires other types of fuel to be stored on site adequate procedures and facilities must be implemented to ensure the safe storage and dispensing of this fuel to the satisfaction of the Licensing and Fire Authorities. Details of the arrangements to be implemented for the storage and dispensing of fuels must be submitted to the Licensing Authority at least 28 days prior to the event.

Waste

- PS.30 The licensee shall ensure that a plan is submitted at least 28 days prior to the start of the event and to the satisfaction of the Licensing Authority, to ensure that sufficient receptacles are provided for the storage of waste on site and including the arrangements for the regular emptying of such receptacles to ensure that waste is not allowed to accumulate and present a fire risk. All waste arising from the event must be disposed of in accordance with existing waste disposal Regulations.
- PS.31 The licensee shall put in place a team of litter pickers to ensure that waste is not allowed to accumulate and present a fire risk.
- PS.32 The licensee shall, at any time during the event shall promptly remove any accumulation of waste which the Licensing Authority consider to be presenting a fire or other risk to public safety.
- PS.33 All clinical waste arising from the event must be stored in appropriate receptacles and disposed of in accordance with existing waste disposal Regulations.
- PS.34 On site refuse collection points shall be sited away from the entertainment arena and any campsite.

Sanitary accommodation

- PS.35 The licensee shall ensure that the Event Organiser provides a suitable and sufficient number of closets and urinals of an approved type in accordance with the guidance contained within HSG 195 'The Event Safety Guide'. Toilet blocks shall be suitably located to enable ease of access from all parts of the site.
- PS.36 Provision shall be made for the regular emptying of all appliances and tanks used in connection with the provision of sanitary accommodation and washing facilities. All wastewater while on site shall be stored within road tankers and final disposal shall be off site to a location agreed with the Licensing Authority at least 14 days before the event.
- PS.37 Each toilet block shall be continuously attended by at least one dedicated person, who shall conduct regular inspections of such units to ensure they remain in a clean and usable state at all times whilst the public are on site.
- PS.38 Suitable and sufficient hand washing facilities of an approved type shall be provided with all sanitary accommodation.
- PS.39 Suitable and sufficient sanitary and washing facilities shall be provided for use by disabled persons, designed to meet the requirements of BS 8300:2001 - Design of Buildings and their Approaches to Meet the Needs of Disabled People, Code of Practice.
- PS.40 Satisfactory illumination shall be provided and maintained for all closets, urinals and water points during the hours of darkness to minimise the risk of a person slipping and tripping.

Water supply

- PS.41 The Licensee shall ensure that a constant adequate and wholesome supply of water is provided and maintained to all areas to the satisfaction of the Licensing Authority. "Wholesome" shall mean of the standard required to meet the Water Supply (Water Quality) Regulations 1989 (as amended) relating to the quality of water intended for human consumption.
- PS.42 An adequate number of drinking water points shall be provided and located to the satisfaction of the Licensing Authority which shall be maintained with unrestricted access
- PS.43 Where appropriate, a constant, adequate and wholesome supply of drinking water from a minimum of two water points, shall be provided in the pit area of each stage and in all areas dependent on the nature of the event. An adequate supply of paper or plastic cups shall be provided. These water points shall not be within reach of the public.
- PS.44 Any containers used for the storage of water must be suitable for use and maintained in a clean condition.
- PS.45 All pipework shall be disinfected prior to delivery to the site and shall be stored in such a way as to prevent recontamination. Provision shall be made for the shock chlorination of the system in situ, which shall be performed immediately on the request of the Licensing Authority.
- PS.46 Water supply pipes shall be protected against damage and where they cross an area with public or vehicular access then they shall be buried. They must not be run in ditches or streams unless staked well clear of any liquid.
- PS.47 The water distribution system shall be fitted with at least four in line isolating valves spread evenly across the pipework system.
- PS.48 Where applicable, the water distribution system shall be pressure fed using in line booster pumps to ensure an adequate pressure is maintained at all times to the tap head.
- PS.49 Separate mains water provision shall be made for exclusive use by the food vendors. This shall be available at least one day before commencement of the event in a location readily accessible by such caterers to ensure maintenance of good hygiene practices.
- PS.50 All wastewater from the public water supply points, shall be discharged to soak away pits with a minimum volume of 100 gallons. These soakaways shall be suitably located and shall be sufficiently guarded.

Onsite Traffic management

- PS.51 All roadways constructed on site shall be of sufficient width and construction to support the potential loads to be transported across them.
- PS.52 A contingency plan must be developed to deal with transport issues arising from prolonged periods of inclement weather leading up and during the event to minimise the risk of vehicles sliding on unstable ground and presenting a risk to the public.

Fire Safety

- PS.53 The licensee shall ensure that an event specific fire safety plan is submitted to the satisfaction of the Fire Authority at least 28 days prior to the start of the event, detailing the fire safety arrangements that are to be put in place. The plan should include details of fire teams, fire fighting equipment, spotting towers and signage to be implemented and be supported by a site plan.
- PS.54 The licensee shall ensure that the Event Organiser implement a fire safety campaign to the satisfaction of the Fire Authority with emphasis placed on the safe use and disposal of gas cylinders, campfires and the dispensing of fuel (as appropriate)

Medical Services

- PS.55 The licensee shall ensure that a specific assessment is made for each event to determine the level of medical cover required in accordance with the guidance contained with HSG195 'The Event Safety Guide'. The determined level of medical cover should be provided throughout the duration of the event.
- PS.56 A sufficient number of signs, of suitable size, and illuminated during darkness hours must be provided to ensure ease of access to medical services.
- PS.57 The licensee shall ensure that at all times during the event that access is maintained for emergency vehicles arriving and leaving the site.
- PS.58 A clearly marked area shall be set out in the position shown on the agreed plan to allow for the landing of a helicopter for casualty evacuation or other emergency. The area to be kept clear of parked vehicles and obstructions and to be to the satisfaction of the Licensing Authority.

Campsites

- PS.59 The campsite, if provided, must be of sufficient size to ensure effective separation of tents and vehicles to minimise the spread of fire.
- PS.60 The campsite must be provided with adequate access routes are provided for emergency vehicles.
- PS.61 The licensee must ensure that adequate management and monitoring of the campsite is undertaken to ensure compliance with conditions PS59, 60 and 62.
- PS.62 No open fires shall be allowed on the campsite(s)

Lighting

- PS.63 Sufficient lighting, to the satisfaction of the Licensing Authority, shall be provided in all areas to which the public have access and which shall be maintained throughout darkness hours.
- PS.64 An emergency lighting system shall be installed to enable the public to exit marquees or other structures in the event of a power failure to the general

lighting system. The emergency lighting installed must comply with the requirements of BS5266 Part 1: 1988 (or any subsequent amendment or replacement thereof)

Stewards and Security

PS.65 A suitable number of appropriately trained stewards and security guards shall be provided in accordance with the guidance contained with HSG195 'The Event Safety Guide'.

Communications

PS.66 An effective communications system shall be put in place to the satisfaction of the Licensing Authority to enable communication between the licensee, Event Organiser, Event Safety Coordinator, Licensing Authority, Emergency Services and any other appropriate persons to ensure an effective and coordinated response to be implemented in the event of an emergency. Details of the communications system is to be provided to the Licensing Authority at least 60 days prior to the event.

Lasers

PS.67 If lasers are to be used on site, then a suitably qualified laser safety officer shall be appointed by the Licensee. HS(G)95 'The Radiation Safety of Lasers used for Display Purposes' and HSG 195 'The Event Safety Guide'. The Licensee shall arrange for the operator to meet with the relevant officers from the Licensing Authority at least 14 days prior to the event, to discuss and agree any issues arising from any operation of laser equipment at the event.

PS.68 The use of any laser shall follow the advice given in the Health and Safety Executive Guidance HS(G)95 'The Radiation Safety of Lasers used for Display Purposes'. Any water supply system to be used for cooling lasers shall be in addition to that provided in compliance with condition E 1 (i).

PS.69 A risk assessment for the use and operation of any lasers to be used on site, together with the technical information relevant to comply with HS(G)95 'The Radiation Safety of Lasers used for Display Purposes', shall be provided to the Licensing Authority not less than 28 days prior to the use of any laser on site.

PS.70 Where outdoor display lasers are used, the Civil Aviation Authority and the Police must be notified well in advance of the event.

Special Effects – Smoke and Fog

PS.71 Such effects will only be permitted if they are provided from either solid carbon dioxide (dry ice), liquid nitrogen, fog machines or portable carbon dioxide extinguishers. Care will be taken that equipment is placed, sited or used in such positions to ensure that there is no risk of burns to visitors, performers, artistes, technical crews or other persons, or any risk of any unacceptably high concentrations of gases which could cause asphyxiation.

PS.72 All smoke/fog machines shall be positioned away from exit routes and protected from unauthorised interference.

- PS.73 The volume of smoke shall be kept to a minimum so as not to affect the escape routes, cause obstruction of exit signs or cause false alarms in any smoke detection system.
- PS.74 All smoke/fog machines shall be controlled by a competent operator at all times, following the instructions given by the smoke machine's manufacturer and in accordance with HSG 195 'The Event Safety Guide' and HSE Guide 'Smoke and vapour effects used in entertainment'

Strobe Lights

- PS.75 All strobe light effects must be operated on a flicker rate of not more than 4 flashes per second.
- PS.76 Where more than 1 strobe light is in use, the flashes must be synchronised. The Licensee is advised that continuous operation of strobe lighting for long periods should be avoided.
- PS.77 Where strobe lights are in use warning notices of their use must be conspicuously displayed at the entrance to the event or in the ticket/programme. Siting of strobe lights must be in accordance with HSG 195 'The Event Safety Guide'
- PS.78 Stewards in areas where strobe lighting is used must be trained in dealing with persons suffering from epileptic fits.

Ultraviolet Light

- PS.79 Ultraviolet lamps are only to be used strictly in accordance with the manufacturers instructions.
- PS.80 Exposure of performers and staff to ultraviolet lamps must be kept as low as reasonably practicable and no lamps are to be used which do not incorporate a UVB filter either integral with the lamp (double skinned lamp) or in the lamp housing. Lamps must not be used if the outer skin is broken or the filter is missing from the lamp housing.

Fairground Details

- PS.81 The Licensee shall furnish to the Licensing Authority, not less than 28 days prior to the event, a list of all fairground rides, sideshows and similar attractions to be available during the event. The list shall show the nature of the attraction together with the names and addresses of the respective operators.
- PS.82 All attractions shall comply with the Health and Safety Executive's guide HSG 175 "Fairgrounds and Amusement Parks - Guidance on Safe Practice" and associated documents.
- PS.83 All relevant maintenance, inspection, test and insurance certificates and records for each attraction shall be held on site and made available to any authorised officer of the Licensing Authority on request.

Fireworks/ Pyrotechnic Displays

- PS.84 If fireworks displays are to be provided, then a competent display operator must be appointed by the Licensee.
- PS.85 The storage and operation of fireworks /pyrotechnics must follow the advice given in HSG 195 'The Event Safety Guide', HSG 123 'Working together on Fireworks Displays' and British Standard 7114:1988.
- PS.86 For fireworks displays, the technical information required by HSG123 including a site plan and measurements shall be provided to the Licensing Authority not less than 28 days prior to the event.
- PS.87 For pyrotechnic stage displays, the Licensee shall provide details of the quantity, type, description and effect not less than 7 days prior to the use of any pyrotechnic on site (or by arrangement, by such later date as may be agreed).

(Note: 'Fireworks displays' are defined as entertainment in their own right, 'pyrotechnic stage displays' are used to enhance a particular scene or song or to draw the audience's attention to or from a part of the stage set.)

Welfare Facilities

- PS.88 A suitable no and size of tents, to be agreed with the Licensing Authority, shall be provided as chill out/ warm rooms for each event.

Traders

- PS.88 Details of all traders to be provided to the Licensing Authority no less than 28 days before each event. These details are to include contacts, nature of business and current food registration (where appropriate)

Miscellaneous

- PS.89 The licensee must ensure that all animals are removed from the event site, including campsite areas, at least three weeks prior to the start of any event.
- PS.90 No animals, other than guide dogs are to be allowed onto the site.
- PS.91 The Licensee will not permit, or allow the Event Organiser to permit any ear piercing, tattooing or other form of skin piercing on the site.
- PS.92 The Licensee shall not permit, or allow the Event Organiser to permit any activity which involves members of the public inhaling gases.

Public nuisance conditions

- PN.1. Noise levels from the event shall not exceed the following :
- (i) Between the hours of 12 noon and 2300 noise levels from the event shall not exceed 55dB $L_{Aeq (5mins)}$ and between the hours of 2300 and 0800 on the following day, noise levels shall not exceed 45dB $L_{Aeq (5mins)}$ as measured at a distance of 1m from the façade of any noise sensitive dwellings.
 - (ii) In addition in the frequency range of 63 and 125 Hz noise levels shall not exceed 65dB (L) as measured at 1m from the facade of any noise sensitive dwelling.
- PN.2. The sound systems of the principal stages shall be available for testing by the Licensing Authority at least 24 hours before the event. All testing of amplified equipment before the event shall be by prior agreement with the Licensing Authority.
- PN.3 The Premises Licence Holder shall employ a team of suitably qualified Noise Consultants to monitor on site and off site noise.
- PN.4. Unrestricted access to the sound mixing positions and backstage areas of all stages shall be allowed at all times to the Licensing Authority for the purpose of sound level measurements and communication with the mixing engineer(s).
- PN.5. The Licensee shall provide sound level monitoring equipment to IEC Type 1 Standard at the all stage sound mixing positions and sound levels set by the Licensing Authority at these positions shall be adhered to. The sound level equipment shall be set up so as to display $L_{Aeq,1min.}$ and the positioning of the equipment shall be in agreement with, and approved by, the Licensing Authority.
- Levels will be set prior to the event during the sound test, but the Licensing Authority reserves the right to alter the set levels if this is found necessary in order to prevent a noise nuisance and/or to ensure compliance with Condition PN 1.
- PN.6. The Licensee will effect full control over the public, organisations and traders on the site where amplified music is being played or other noise is generated. On receipt of a written request from the Licensing Authority, the Licensee shall arrange for the noise level to be reduced or noise source eliminated if, in the opinion of the Licensing Authority, a noise nuisance is likely to be caused.
- PN 7. A plan showing the layout and direction of all stage loudspeakers and mixing desks shall be submitted to the Authority at least 28 days prior to the event. The plan should include a schedule of amplification equipment to be provided on site including any equipment associated with sponsor activities or trade stands.

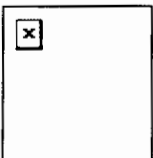
- PN.8. The Licensee shall ensure that amplification equipment is not brought into the site unless:-
- a. it is for use as part of regulated entertainment;
 - b. it is for the use of authorised traders for the sole purpose of providing background music to their stall or fairground attraction.

- PN9. The Licensee shall deploy a minimum of 2 teams of security personnel for the duration of the event for the sole purpose of patrolling the site to monitor for unlicensed events taking place or about to take place.

Upon discovery of such activities or equipment not as described in Condition PN.7, the Licensee shall arrange for the amplification equipment to be confiscated immediately or, if not possible, at the earliest reasonable opportunity.

The Licensee shall similarly arrange for confiscation of equipment in the case of traders where, in the opinion of the Licensing Authority, a noise nuisance is being or likely to be caused.

- PN.10. Any outdoor stage shall cease operating at 2300 and will not be used for the remainder of the event.
- PN.11. The Licensee shall maintain adequate and sufficient control over all performers taking part in the event (including the inclusion of appropriate terms in any agreements between the Licensee and such performers) so as to ensure that all performers comply with the noise conditions specified within these conditions.
- PN.12. The Licensee shall ensure that the principal performer(s) for the event completes its performance prior to 2300.
- PN.13. Rehearsals and sound checks are permitted only between the hours of 0800 and 1800hrs, unless otherwise agreed by the Licensing Authority.
- PN 14. The Licensee shall exercise effective control over the noise generated by any fairground attractions.

**HAMPSHIRE CONSTABULARY****RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE
OR CLUB PREMISES CERTIFICATE
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Before completing this form please read the guidance notes on page 3.
Once completed please send your representation form to your local Licensing Authority.
You must keep a copy of the completed form for police records.

**Hampshire Constabulary wish to make a representation(s) regarding the grant or variation of a
Premises Licence or Club Premises Certificate issued under the Licensing Act 2003.**

These representations must be made within 28 days

Postal address of premises or club premises:

Matterley Bowl & Surrounding Fields

Post town:

Winchester

Postcode:

SO21 1HW

Name of premises licence holder or club holding club premises certificate (if known)

Peveril Bruce

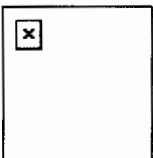
Police Details**Hampshire Constabulary is a responsible authority.****Name and address:**Winchester Police Station
North Walls
Winchester
Hampshire
SO23 8DW**This application to object relates to the following licensing objective(s)**

- 1) **The prevention of crime and disorder**
- 2) **Public safety**
- 3) **The prevention of public nuisance**
- 4) **The protection of children from harm**



*Please select
one or more
boxes*

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NEW GRANT OR VARIATION OF PREMISES LICENCE OR CLUB PREMISES CERTIFICATE FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY

State the ground(s) for representation *(please read guidance notes 1 & 2)*

The applicant does not address our real concerns regarding the holding of large scale events at this location. We consider that there is insufficient detail within the Premises Licence Application and attached document of the proposals. We understand that the applicant possibly intends to hold a maximum of 10 events per year, although there is nothing within the application document to clarify this.

We believe that unless our concerns are addressed the granting of the Premises Licence undermines the Licensing Objectives.

1. The Prevention of Crime and Disorder
2. Public Safety
3. The Prevention of Public Nuisance.
4. The Protection of Children from Harm

These large scale events have the potential to impact considerably not only on the general public but public resources too. We consider it paramount that our concerns are addressed before any Premises Licence is issued.

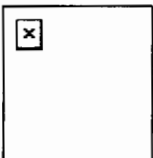
We comment on the following that the Licensing panel may wish to consider.

The Prevention of Crime and Disorder

.1. At least 28 days prior to each event, after consultation with Hampshire Constabulary, the Premises Licence Holder shall 1) agree with Hampshire Constabulary the need for Special Police Services for the event; and 2) request Special Police Services from Hampshire Constabulary if Special Police Services are required. The Premises Licence Holder and Hampshire Constabulary shall agree a Statement of Intent setting out their respective responsibilities for the event.

.2. A CCTV system with recording facilities shall be operated throughout the event. The recordings shall be retained for a minimum period of 30 days (longer if requested by Police) and be made available upon request by the Police. Full details of the proposed system (including contractor, agreed positions, installation, operation, playback facilities and retention of data) shall be submitted to the Licensing Authority no later than 28 days prior to each event.

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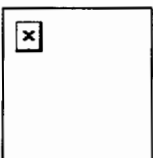
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- .3. No licensable activities shall take place unless the Premises Licence Holder agrees with the Licensing Authority, no later than 28 days before the start of each event, the number of stewards required for the event. A schedule of stewards and security personnel shall be made available to the licensing authority no later than 24 hours before the start of licensable activities for the public, such schedule to include the following details: name, date of birth, reference number, location on site and whether or not SIA registered. The schedule shall list the position and numbers of all security and steward personnel on site. This shall include dedicated teams for the campsites, the arena, the big tops, the perimeter and the car parks. There shall be both static and mobile positions. All Security staff and stewards to wear clearly identifiable reflective jackets.
- .4. A perimeter fence shall be erected and patrolled by security to ensure that unauthorised access cannot be gained. This perimeter shall contain an agreed number of access/egress points which shall be manned by security or stewards.
- .5. Crime prevention advice shall be written in consultation with Hampshire Constabulary and displayed on signage around the site and on the Premises Licence Holder's website in advance of each event.
- .6. All campsites shall be patrolled by security and stewards. There shall be watch towers with CCTV cameras manned throughout any events. The watch towers must be manned by stewards throughout the time that the campfires are in use. The stewards on duty in the fire watch towers shall be issued with two way radios. There must also be suitable fire fighting equipment positioned adjacent to the tower readily available and clearly identified.
- .7. The Premises Licence Holder shall prepare a drugs policy for the event which shall be based on three core messages:
- Prevention
 - Drug dealers and users
 - Welfare and treatment
- .8. Random searching shall take place at all entrances to the campsites and the arena entrance for offensive weapons or drugs along with other items that are not allowed onsite. The seizure of any property shall be recorded and shall then be passed on to Hampshire Constabulary via security for evidential purposes where appropriate. Searching of persons shall be carried out by members of the same gender. The ticket conditions shall indicate that searching will be carried out and there shall be signage with this message at all entrances.
- .9. There shall be a suitable receptacle for the safe retention of illegal substances and Hampshire Constabulary shall be informed so that appropriate disposal can be arranged.
- .10. No bottles or glasses to be allowed inside the arena. Plastic containers must be available for

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decanting facilities.

11. There will no irresponsible drink discounting with no beers sold above 5% ABV.
(alcohol by volume)

12 The Premises Licence shall operate a firm Challenge 21 proof of age for the purchase of any intoxicating liquor.

Public Safety

1. The premises Licence Holder shall carry out a fire Safety campaign warning of the dangers of fires with particular reference to gas cylinder safety. Infrastructure and accumulated litter shall be removed from scenes of potential disorder if appropriate. Small campfires that are not doing any harm or causing any damage may be allowed by the Premises Licence Holder.

2. The Premises Licence Holder shall appoint an Event Safety Coordinator. The role of the Event Safety Coordinator shall consist of the following:

(i) Liaison with lead subcontractors and any self-employed persons to be employed at the venue and ascertain their competence;

(ii) assistance in the inspection of the venue before and during the event;

(iii) assistance in the inspection of all structures and electrical services;

(iv) checking and obtaining all relevant certification, safety policies etc.;

(v) advising of any unsafe work or inappropriate systems of work or unsafe equipment observed and,

(vi) assisting in the stopping of unsafe work or inappropriate systems of work or the use of unsafe equipment.

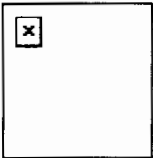
This person shall have no other duties or responsibilities.

3. The Premises Licence Holder shall install an appropriate number of exit gates positioned evenly around the entertainment arena. These shall be alphabetically signed to the front and rear and shall be lit.

(i) Each gate shall be manned throughout the time that the public are in the arena.

4. An Event Management Plan shall be formulated, of which the final version shall be provided to all the relevant authorities 28 days prior to the commencement of the event.

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**HAMPSHIRE CONSTABULARY****RESTRICTED****NEW GRANT OR VARIATION OF PREMISES LICENCE
OR CLUB PREMISES CERTIFICATE
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

5. The Premises Licence Holder shall formulate a major incident plan for each event. This shall be inserted into the Event Management Plan.

State any conditions that the Police seek to negate the need for a hearing

If all the recommendations are addressed.

IT IS AN OFFENCE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS REPRESENTATION

Part 3 – Signatures *(please read guidance note 3)*

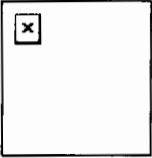
Recommendation of Police Officer

Signature of Police Officer Completing

Signature: Pc 1526 Gary Miller, Winchester District Licensing officer

Date: 30/04/2007

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**NEW GRANT OR VARIATION OF PREMISES LICENCE
OR CLUB PREMISES CERTIFICATE
FORM FOR REPRESENTATIONS FROM HAMPSHIRE CONSTABULARY**

Recommendation of Police Sergeant

Signature of Police Sergeant

Signature:

Date:

.....
.....

Decision of Police Licensing Inspector

Signature of Police Licensing Inspector

Signature:

Date:

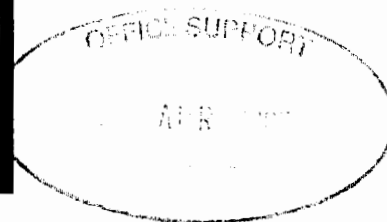
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NOTES FOR GUIDANCE

1. The ground(s) for representation must be based on one of the licensing objectives.
2. Please list any additional information or details, for example dates of problems which are included in the grounds for representation if available.
3. The representation form must be signed.

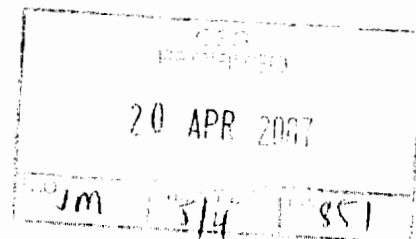
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Susan and John Scholes Millbarrow Barns Beauworth Alresford Hants SO24 0PB	
Telephone	██████████
Facsimile	██████████



Mr John Myall
 Licensing and Registration Manager
 Winchester City Council
 City Offices
 Colebrook Street
 Winchester SO23 9LJ

18th April 2007



Dear Mr Myall,

Re: Premises Licence Application by Peveril Bruce, Matterley Bowl

I am writing on behalf of the residents of Beauworth concerning the above application.

We are concerned about:

- 1) **Noise and disruption, and the number of proposed events**
- 2) **Traffic volume and management**
- 3) **Environmental considerations**
- 4) **Length of the proposed events**

There is potential for an unlimited number of events to be held on any day of the year, although the applicant states that he would not expect to hold more than 10 events a year. These events would presumably be held during the summer months, effectively May – September, and be held on weekends. There are 22 weekends from May 5th to September 30th this year. If 10 events are held in these months, this could mean one event approximately every 2 weeks.

This would result in heavy traffic and disruption around the site during the height of the summer, with consequent delays, and increased traffic in surrounding villages.

Depending on the wind conditions, music from the Homelands festival can be clearly heard in Beauworth, especially the thumping bass. It would be unacceptable for this to occur regularly, especially late at night or throughout the night.

Frequent events would be tantamount to permanent occupation of the site, especially if tents are erected to last throughout the summer season.

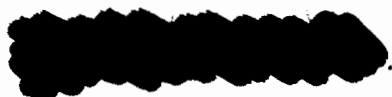
The Matterley Bowl is in an Area of Outstanding Natural Beauty and on the South Downs Way. It takes it quite some time to recover from the surface damage inflicted by the Homelands festival. The area would be heavily damaged by more

frequent use, with no opportunity to recover adequately.

We would ask the committee to impose conditions on any licence it might grant that would:

- 1) Limit the number of events where music is broadcast beyond 11pm to no more than two per annum
- 2) Prohibit any one event from continuing for more than 24 hours in total
- 3) Require the removal of any structures, fencing, plant, vehicles or other equipment imported for an event, which is still on site after a continuous period of 7 days
- 4) Require a gap of at least 28 days between the end of one event and the beginning of another
- 5) Prohibit vehicles from parking on the verge of the A272 and surrounding lanes
- 6) Require adequate parking facilities to be provided with access from a road other than the A272
- 7) Prohibit access to the site by any vehicles from the A272, excepting the emergency services
- 8) Ensure the provision of adequate toilet facilities. Inadequate provision during the Motocross of Nations held in September 2006 resulted in human waste lining the hedgerows of public footpaths in the surrounding area
- 9) Ensure the adequate provision of litter bins and require collection and removal of rubbish by the day following the end of the event
- 10) Require adequate stewarding of the event to prevent breaches in the security fencing
- 11) Enable the licensing committee to revoke or suspend the licence without compensation should there be, in the opinion of the committee, a breach of any of the licensing conditions imposed by the committee, or a breach of any conditions or agreements laid down in any management plan which may have been, or may be, agreed for any event or series of events

Yours sincerely

A large, irregular black redaction mark covering the signature area.

Sue Scholes
Chairman
Beauworth Parish Meeting.

Susan and John Scholes
Millbarrow Barns
Beauworth
Alresford
Hants SO24 0PB
Telephone: [REDACTED] Facsimile: [REDACTED]

Mr John Myall
Licensing and Registration Manager
Winchester City Council
City Offices
Colebrook Street
Winchester SO23 9LJ

24th April 2007



Dear Mr Myall,

Re: Premises Licence Application by Peveril Bruce, Matterley Bowl

Further to my letter of 18th April, I am writing on behalf of the residents of Beauworth with regard to the noise nuisance which may be generated by any licensed event.

The Homelands music festival takes place within tented enclosures, and we can still clearly hear the music under certain weather conditions. I understand that a music event has been held in the past in the open air, without any tents that would limit the volume of noise. The noise on this occasion was extremely loud, and completely unacceptable.

In addition to the conditions requested in my letter of 18th April, we would ask the committee to impose a further condition on any licence it might grant that would require all music events, or events which would generate an unacceptable level of noise, to be held in tents in order to limit the transmission of noise to the surrounding villages.

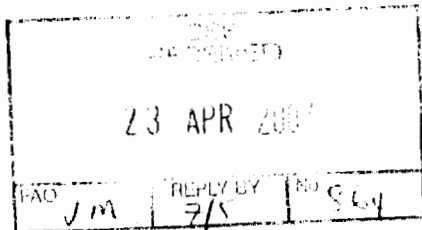
We are also very concerned about 'event creep', in that more and more applications are being made for various uses on this site. One event a year is reasonable and acceptable to residents, as series of events is not.

Yours sincerely

[REDACTED]

[REDACTED]
JM, 11/5 879

Sue Scholes
Chairman
Beauworth Parish Meeting.



5 Windermere Gardens
Alresford
Hampshire
SO24 9NL

e-mail: [REDACTED]

Mr John Myall
Licensing Officer
Winchester City Council
City Offices
4 Colebrook Street
Winchester
Hampshire
SO23 9LJ



19th April 2007

Dear Mr Myall

Pop Festival - Matterley Bowl - June 2007

I am writing to request that Winchester City Council sets lower limits for the sound levels for this year's pop festival at the Matterley Bowl than were in force for the event in 2006.

Over the years I have noticed an increasing amount of noise from the live bands. At first the thumping base was only noticeable during the opening and closing sets of the event. Other than that I noticed very little.

Last year the thumping base was clearly audible from my garden for virtually the whole two days. In addition, at times it was possible to hear the distinct sound of other instruments **and of the vocals**. I took advantage of the telephone help line which you published in the Hampshire Chronicle to call and make a complaint. Two people from the council came out to my house and witnessed the audible vocals from my garden. The senior officer (I am sorry but I cannot remember her name) expressed surprise that she could hear the non base instruments and extremely surprised that the vocals were audible.

She said that she felt that the Council should "revisit" the permitted sound levels for the 2007 festival.

Hence I am requesting that the Council does indeed revisit the levels and significantly reduces them.

Since, as I have indicated, I believe that the Council has permitted steadily higher maximum sound level limits over the years, I would be grateful if you will let me have the noise level limits which the Council set for the Homelands Festival over each of the years from 1997 to 2006 inclusive.

Finally, a newspaper report of last year's festival indicated that **no aspect** of the event licence had been breached. I believe that the event was due to finish at 11 p.m. on the Sunday. However live music was clearly audible 45 minutes later.

Please will you ensure that no such breach is permitted this year.

Yours sincerely

A blacked-out signature, likely of F J Barker, used to redact the sender's name.

F J Barker

cc: Mrs Sue Blazdall, Team Leader, Environmental Protection

ITCHEN VALLEY PARISH COUNCIL

Clerk Mrs Joyce Edgell
Little Orchard
Station Hill
Itchen Abbas
Winchester SO21 1BB

Tel. [REDACTED]

e-mail [REDACTED]

Chairman Mrs Alison Matthews
Lake House
Avington
Winchester
Hampshire SO21 1DE

Tel. [REDACTED]

Fax. [REDACTED]

e-mail [REDACTED]

The Licensing Officer,
Winchester City Council,
Colebrook Street,
Winchester,
Hampshire SO 23 9LJ

18th April, 2007



Dear Sir,

Premises Licence relating to Matterley Farm, Alresford Road, Avington

The Parish Council objects to the grant of this licence on the grounds that events at this site would constitute a public nuisance and could involve crime and disorder. In making this objection the Parish Council represents people living and working in the vicinity.

Past experience has shown that events on this site involve large numbers of people and inevitably result in unacceptable nuisance to local residents and businesses in terms of noise, light pollution, litter and traffic often late at night.

Even when there is an effective traffic management plan the residents on the A 31 suffer because the gaps on the dual carriageway are closed and they have a long drive to get into Winchester, either up to Alresford and back or through the villages. Residents of the Itchen Valley villages also suffer because traffic is diverted on to the B3047 or chooses to use the lanes to avoid the A 31.

I attach an email from Gary Bull of South Coast Fencing on the A 31, which shows the problems for his company.

The site is now in the proposed South Downs National Park and the Parish Council does not believe that the grant of a premises licence would be compatible with the aims of a National Park, to promote quiet informal recreation.

In the past local people have tolerated Homelands as they knew that it was only for one weekend but they cannot be expected to tolerate continual events on this site. The possibility of noise and traffic on most summer weekends will severely curtail normal local activities such as fetes, weddings etc., which have to be planned well in advance.

23 APR 2007

FAO jm. | REPLY BY 7/5 | No 863

The Parish Council is concerned that a licence for events in general will cost the City Council, and consequently council tax payers, far more than the fees which will be payable and local people will not understand why they should have their weekends constantly disrupted and have to contribute to the administration costs arising from these events.

Past experience has also shown that there can be crime and disorder issues arising from large events particularly relating to the use of drugs. It is noteworthy that the application does not restrict events to those people aged 18 and over.

The Parish Council asks you to refuse this licence.

Yours faithfully,

A large, irregular black redaction mark covering the signature of Mrs Joyce Edgell.

Mrs Joyce Edgell
Clerk

Subj: **Airesford Road, Winchester**
Date: 13/04/2007 10:18:29 GMT Daylight Time
From: [REDACTED]
To: Ralphmatts

Dear Alison,

Further to our telephone conversation, I would like to clarify.

During the events held in the fields opposite our premises, the road is coned off causing access to be a problem.

Theses events are predominantly held during the spring and summer months, which are our busiest times of the year.

There is a financial loss to the company due to customers not being able to gain access to the premises, although a monetary value would be hard to calculate due to the number of unknown customers.

If you require any further comments please do not heistate to contact us.

Kind regards,

Gary Bull
Director

Check out the new free AOL Email – 2GB of storage and industry-leading spam and email virus protection.

MANOR FARM
BEAUWORTH, ALRESFORD
HAMPSHIRE SO24 0NZ

Telephone: [redacted]
Fax: [redacted]

OFFICE SUPPORT
19 APR 2007
12.4.07

Re: PREM497

Dear Sir:

I read with dismay Peverill Bruce application to hold events at Hatherley Bowl as a resident I object in the strongest terms

1. The additional traffic on the roads to & from Winchester making it difficult for locals to travel.

2. Use of the police to control both public and staff.

MANOR FARM
BEAUWORTH, ALRESFORD
HAMPSHIRE SO24 0NZ

Telephone: [redacted]
Fax: [redacted]

3. Noise of general upheaval caused by so many additional people to a rural area.

4. I see no advantage to be over in your's a licence to these events.

Yours sincerely
[redacted]

C/S RECEIVED	
19 APR 2007	
FAO AM	REPLY BY 3/5
No. 840	

Chief Licensing Officer
Winchester City Council
Colebrookl Street
Winchester
HAMPSHIRE
SO23 9LJ

Harfield Farm
Chapel Lane
Easton
Winchester
HAMPSHIRE
SO21 1HG
16th April 2007



Dear Sir

Premises Licence for Matterley Bowl, Winchester

We object to the granting of a licence for events to take place at the above site for the following reasons:

- 1 the site being within the South Downs National Park will disqualify its status with incompatible use such as that proposed and causing disturbance and noise thus negating quiet use of the Park.
- 2 Nuisance will be caused by the mass of people coming onto the area and parking illegally in the lanes, causing obstruction, camping, leaving litter, loitering and general loud noise.
- 3 Noise in the evenings will be inappropriate in the Park and a nuisance to householders from the loud music and noise.
- 4 Isolated homes around the area will feel vulnerable in leaving their homes unattended from opportunists who have come onto the area where they would not have done so at all were it not for the events at Matterley Bowl.
- 5 Crime against neighbouring homes is not unreal as for example after the Motocross event at Matterley Basin, whilst out for a walk around Matterley Bowl on a public footpath there suddenly appeared a couple of motobikes with extra loud engines revving continuously to make their presence felt so that we had to get out of their path whilst they raced on a path for foot users only! The Council have a duty to protect foot users and to discourage criminal trespass of this kind. Similarly where the masses did not come onto the land the black sheep among them will not have thought to return with ill intentions.

We therefore urge the Council to carry out its duty to protect agricultural land from such incompatible use.

Yours faithfully

A large blacked-out redacted signature.

Mr A & Mrs G Haig-Haddow

OSS RECEIVED		
19 APR 2007		
FAO	REPLY BY	No.
JM	3/5	841

Lake House
Avington
Winchester
Hampshire SO21 1DE

Tel: [REDACTED]

Fax: [REDACTED]

E-mail: [REDACTED]

Mr John Myall
Licensing and Registration Manager
Winchester City Council,
Colebrook Street,
Winchester,
Hampshire SO 23 9LJ.

CSS RECEIVED		
30 APR 2007		
FAO J.M.	REPLY BY	No. 884

29 April 2007

by fax to [REDACTED]

Dear Sir,

**Premises Licence Application
Matterley Farm Alresford Road, Winchester**

I wish to object to the grant of this licence. Events held on this farm cause an enormous amount of disruption to the people living locally and, while we may be expected to tolerate the loss of one summer weekend, it is unreasonable to expect us to tolerate an unknown number of events throughout the summer.

I regard events involving a large amount of noise, traffic and light pollution as a public nuisance and object on this ground.

Yours faithfully,

[REDACTED SIGNATURE]

Ralph Matthews

John Myall

From: MARY SPARKES [REDACTED]
Sent: 28 April 2007 09:08
To: Licensing
Subject: Re: matterly bowl

CSS RECEIVED		
30 APR 2007		
FAO JM	REPLY BY	No. 883

MARY SPARKES <mary.sparkes@btinternet.com> wrote:

Dear Sir please ignore the first e mail this was for the parish council not your selfs and was not a letter of objections my letter to you is below sorry for any confusions
 Dear sir Re application for to run 10 events at Matterly Bowl NR Winchester by Mr Pevrill Bruce.

on hearing of this application i was totally shocked that an application for this many events was being applied for, we have to look at the wider picture this is just not in the bowl that the events will be held you have the Fields opposite mine and my neighbours property's being used as a car park, in the past with Homelands we have had to endure the noise of the traffic going into and coming out of these events Horns blaring at 0400hrs in the morning reeving of engines, high powere! d lights illuminating the car park and the drone of the engines from these. the central turning points being blocked to stop event traffic from turning right this gives those who live hear having to drive a 10 mile detour to go to Winchester, and we are being asked to decrease our carbon footprint.

it has not been revealed what is going to be run at these 10 events poss two Music festivals similar to Homelands so load music going on into the morning can put up with one but TWO are the other events going to be weekend or all week if the latter the roads are going to be con jested for the week the central reservations will be closed impacting on going to and coming home from work my Next door Neighbour South Coast Fencing will lose business due to clients not wishing to endure the hassle of getting to his company.

the security of our property's when these events are on, we have in the past had Festival goers use our gardens as the local WC and have had people coming on to our property's looking around, we do not need this stress all year.

10 events when are these going to be run. between the months of October to April it is to cold this leaves 5 months for these events that is one every other week with up to 15000 people attending should we have to have every other weekend ruined and unable to go out for fear of what may happen if we do leave our property's unattended.

i like to go to things at the weekends if this is allowed i Will be made along with my neighbours prisoners in our homes for the duration of the summer.

I ask that this application is rejected and that we of Temple Valley can be left in peace.

Yours truly

C D &MD Sparkes

Treetops Alresford Road Winchester

Cheriton Parish Council
Clerk to the Council: Mrs Jane A. Kettle,
Coach Cottage, Cheriton,
Alresford, Hampshire SO24 0QA. Tel. [REDACTED]
E. Mail [REDACTED]
www.cheriton-hampshire.co.uk

City Secretary & Solicitor,
Winchester City Council
City Offices
Colebrook Street
Winchester
Hampshire SO23 9LJ



25 April 2007

**Licensing Act 2003, Premises Licence, Matterley Bowl, Matterley Estate.
Application for Sale of Alcohol/Regulated Entertainment/ Late Night
Refreshment – for 10 events per year.**

Dear Sir/Madam,

Cheriton Parish Council has considered this application. After discussion and referring to information received the Council considers that 10 events per year is too many.

If every event were a week in duration this would mean that approximately every six weeks there would be an event, probably more in the summer than any other season. This would prove to be environmentally unsustainable and would also be a considerable nuisance factor for locals and visitors. It would also cause an increased amount of disruption locally.

We feel in an Area of Outstanding Natural Beauty, this wonderful bowl will lose its natural feel and will succumb to over-commercialisation.

Yours faithfully,

A blacked-out signature of Jane Kettle.

Jane Kettle
Clerk to Cheriton Parish Council

CSS RECEIVED		
30 APR 2007		
TO JM	REF BY	NO 893

John Myall

To: John Myall

Subject: Matterley Bowl Licensing

-----Original Message-----

From: Charles Bazlinton [REDACTED]
Sent: Thursday, April 26, 2007 12:10 PM
To: Abigail Holman
Cc: rogerbousfield@btopenworld.com
Subject: Matterley Bowl Licensing

REF 22

Abbi Holman
Licensing
WCC

Dear Abbi

The Tichborne Parish Council has asked me to write that their concern over these events is that they should be planned and managed by both the organisers and the statutory authorities so that they cause the minimum of disruption to local roads.

These representations come under the objectives: Public Safety and Public Nuisance

Thank you for the opportunity to comment.

Sincerely,

Charles Bazlinton

Parish Clerk, Tichborne Parish Council
Trees, The Avenue
Alresford
SO24 9EP
TEL: [REDACTED]

MSN Hotmail is evolving - check out the new Windows Live Hotmail
http://get.live.com/betas/mail_betas



High Stoke,
Beauworth, Alresford,
Hampshire
SO24 0PB

Tel. 

14 April 2007

Mr John Myall
Licensing and Registration Manager
Winchester City Council
City Offices
Colebrook Street
Winchester S023 9LJ

Dear Sir

Premises Licence Application
Applicant: Pevril Bruce
Premises: Matterley Bowl, Ovington

So as to minimise the risk of the Licence's allowing the premises to become an enduring public nuisance, a permanent scar on the landscape and a frequent source of danger to road-users, I urge the Licensing Sub-Committee to impose on any Licence it may decide to grant conditions which will:-

- a. confine music, dancing and the sale of alcohol and refreshments to the floor of the Bowl
- b. limit to two the number of days in any calendar month on which the permitted hours extend beyond 11pm
- c. secure a gap of at least 28 days between the end of one event and the beginning of the next
- d. ensure permitted hours end at 11pm on every Sunday which does not immediately precede a bank holiday
- e. prevent direct access between the premises and the A272 by any vehicle or pedestrian other than those belonging to the emergency services
- f. ensure that no tentage, structure, fencing, plant, equipment or vehicle which is not required on site for purely agricultural reasons remains on site for more than a continuous period of more than seven days, and
- g. enable the Sub-Committee to revoke or suspend the Licence without compensation if in its opinion there has been any breach of a condition of the licence or of any agreed management plan.

Please acknowledge receipt of this letter, and, if a licence is granted, let me have details of all conditions attaching to it.

Yours truly



Walter M C Prideaux